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## Guide to the Personnel Coordinating Committee Records, 1953-1958

### Title

Personnel Coordinating Committee Records (RG 050)

### Dates

1953-1958 (inclusive)

### Creator

Oregon State College. Personnel Coordinating Committee.

### Summary

The Personnel Coordinating Committee Records consist of minutes and records documenting this committee's oversight of academic guidance and other student personnel activities at Oregon State College during the mid-1950s.

### Quantity

0.1 cubic foot (2 boxes)

### Restrictions on Access

Collection is open for research with the exception of one report in Series II which requires approval of the University Archivist.

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Finding aid prepared by Elizabeth Nielsen, 2009.

## Historical Note

The Personnel Coordinating Committee provided oversight for campus-wide academic guidance, coordinated the various student personnel departments of the institution, and assisted in the promotion of an efficient student personnel service in each school or division. The Committee consisted of staff and faculty, including the Personnel Coordinator. Dallas W. Norton served as Personnel Coordinator and Assistant Registrar from 1947 until 1962. Student personnel staff and programs provided opportunities and services to encourage educational, vocational, social, and personal development of all students.

## Arrangement

The records are arranged in two series: I. Minutes, 1953-1958 and II. Reports, 1953-1957.

## Content Description

The Personnel Coordinating Committee Records consist of minutes and records documenting this committee's oversight of academic guidance and other student personnel activities at Oregon State College. The bulk of the materials pertain to the development of counseling and guidance services at Oregon State through the Counseling and Testing Center.

Series I consists of minutes of the Personnel Coordinating Committee and the larger Personnel Council as well as agendas and meeting announcements.

Series II includes reports, correspondence, meeting agendas, and related documentation. The reports include a summary report of midterm grade warnings; a 1954 report on the need for clinical and personal counseling services at Oregon State College; and a survey of student counseling services at other colleges and universities. A report for winter term 1953/1954 of grade distributions by department and school and academic deficiencies includes lists of students on academic probation or suspension. Access to this report is restricted and requires approval of the University Archivist.

## Preferred Citation

Personnel Coordinating Committee Records (RG 050), Oregon State University Archives, Corvallis, Oregon.

## Acquisition Information

The records were transferred to the Archives in the 1960s and microfilmed in 1967.

## Processing Note

Paper prints of all the microfilmed documents are available in the Archives. There is no use copy of the microfilm.

## Related Material

Additional records documenting the activities of the Personnel Coordinating Committee are part of the [President's Office \(RG 013\)](#) and Registrar's Office (RG 053) Records. The [Counseling and Psychological Services Records \(RG 157\)](#) document counseling and guidance activities at Oregon State, primarily from the 1960s forward.

## Subjects

This collection is indexed under the following headings in the OSU Libraries Catalog. Researchers desiring materials about related topics, persons, or places should search the catalog (<http://oasis.oregonstate.edu>) using these headings.

## Organizations

Oregon State College--Students.

## Topics

Counseling in higher education--Oregon--Corvallis.

## Other Creators

Norton, Dallas W.

Oregon State College. Registrar.