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Guide to the Committee on High School Relations Records, 1931-1956

Title

Committee on High School Relations Records (RG 006)

Dates

1931-1956 (inclusive)
1933-1946 (bulk)

Creator

Oregon State System of Higher Education. Committee on High School Relations.

Summary

The Committee on High School Relations Records document the activities to provide information to and recruit Oregon high school students for attendance at Oregon State System of Higher Education institutions. The records include correspondence, statistics, annual reports, and related materials.

Quantity

0.1 cubic foot (1 box) and 2 microfilm reels

Restrictions on Access

Collection is open for research.

Oregon State University Libraries, University Archives
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Finding aid prepared by Elizabeth Nielsen, 2009.

Historical Note

The Committee on High School Relations was formed in 1934 in response to confusion among high school students in Oregon about academic and degree programs at the Oregon State System of Higher Education (OSSHE) institutions after the formation of OSSHE and reorganization of higher education in Oregon in the early 1930s. E.B. Lemon, Oregon State College Registrar, was chair of the committee and D.V. Poling was the High School Visitor for the OSSHE during the 1930s and 1940s.

The Committee coordinated and administered contacts between the OSSHE institutions and high schools and the recruitment of high school students through visits to Oregon high schools, regional conferences, and the offering of state scholarships.

Arrangement

The records are arranged in six series: I. General Correspondence, 1931-1946; II. Committee on Counseling Service, 1934-1937; III. High School Visitations by D.V. Poling; IV. State Scholarships, 1934-1946; V. High School Conferences, 1938-1943; and VI. Reports, 1933-1956.

Content Description

The Committee on High School Relations Records document the administration and activities of this Oregon State System of Higher Education (OSSHE) committee to provide information to high school students about higher education opportunities in Oregon, primarily through high school visits and conferences for high school seniors. The records include correspondence, statistics, annual reports, and related materials.

Preferred Citation

Committee on High School Relations Records (RG 006), Oregon State University Archives, Corvallis, Oregon.

Acquisition Information

The bulk of the records were acquired by the Archives in the mid-1960s. A volume of annual reports was transferred from the Registrar's Office in 1993.

Related Material

Additional materials pertaining to the High School Relations Committee are part of the [President's Office Records \(RG 013\)](#). Records of the High School-College Relations Committee for the 1960s and early 1970s are part of the Student Affairs Records (RG 102).

Subjects

This collection is indexed under the following headings in the OSU Libraries Catalog. Researchers desiring materials about related topics, persons, or places should search the catalog (<http://oasis.oregonstate.edu>) using these headings.

Organizations

Oregon State College--Faculty.
Oregon State College--Students.

Topics

High school students--Oregon.
Scholarships--Oregon.
Universities and colleges--Oregon--Admission.

Other Creators

Lemon, E.B. (Erwin Bertran), 1889-1979.
Oregon State System of Higher Education. Committee on High School Contacts.
Oregon State System of Higher Education. Committee on High School-College Relations.
Poling, D.V. (Daniel Vandersall)

Series Outline

Series I. General Correspondence, 1931-1946

Series II. Committee on Counseling Service, 1934-1937

Series III. High School Visitations by D.V. Poling, 1934-1943

Series IV. State Scholarships, 1934-1946

Series V. High School Conferences, 1938-1943

Series VI. Reports, 1933-1956

Detailed Description of the Collection

Reel

Series I. General Correspondence, 1931-1946

Series I consists of correspondence, narrative and statistical reports, and related materials documenting the activities of the High School Relations Committee. The bulk of the correspondence is with high school administrators. Lists of faculty at Oregon State System of Higher Education institutions that had given high school commencement addresses are included. Presentations to conferences and meetings of school administrators and high school principals are part of the series.

- 1 Correspondence dealing with high school visitations, High School Contacts Committee, 1931-1946
- 1 Records of High School Visitations, 1940-1945
- 1 Correspondence, School Administrator's Associations and High School Principal's Association, 1940-1944
- 1 Correspondence, requisitions, budgetary matters, 1941-1944

Reel

Series II. Committee on Counseling Service, 1934-1937

Series II consists of reports on guidance conferences for high school teachers and administrators held throughout Oregon to provide information about academic and degree programs at OSSHE institutions and

Reel

Series III. High School Visitations by D.V. Poling, 1934-1943

Series III includes correspondence from high school administrators, reports of numbers of schools visited, and itineraries and schedules for high school visits. This series includes reports by Poling of his visits to high schools throughout the state and his critiques of the graduating seniors and calibre of senior administrators.

Reel

Series IV. State Scholarships, 1934-1946

Series IV documents the application and awarding of scholarships for attendance at Oregon State System of Higher Education institutions.

- 1 Correspondence, 1934-1946
- 1 Forms and procedures before awards, 1935-1945
- 1 Forms and procedures after awards, 1936-1946
- 1 Scholarship Applications to High School Relations Committee, 1934-1945
- 1 Business Office Scholarship Lists, 1935-1946
 - 1 1935-1937
 - 2 1937-1946

Reel**2 Series V. High School Conferences, 1938-1943**

Series V consists of correspondence, programs, brochures, reports, and related materials documenting regional conferences for high school seniors held throughout the state of Oregon. The purpose of the conferences were to stimulate interest in higher education among high school students and to provide the students information about academic programs at Oregon State System of Higher Education institutions.

Reel**Series VI. Reports, 1933-1956**

The Reports include annual reports of the High School Relations Committee, a draft report on recommendations for high school curricula, and lists of college entrants by county. The annual reports provide detailed information on the activities of the Committee and statistics on number of visits to high schools. Several of the reports are available in both paper form and on microfilm (Feb 1934 and 1937/38 thru 1940/1941). The reports for 1934/35 and 1935/36 are only available on microfilm. The 1933 recommendation to the Chancellor proposes means to convey information to potential students through publications (the catalog) and visitations. This series also includes the Seventh Annual Report (for 1955-1956) of the Oregon State System of Higher Education High School-College Relations Committee.

- 2 Annual Reports, 1934-1941
- 2 Recommended High School Curricula, 1939
- 1 Tentative lists of college entrants by county, 1935-1943
- box 1 Recommendation to the Chancellor, 1933
- box 1 Annual Reports, 1934-1956